

## PROFESSIONAL DEVELOPMENT PROGRAM

Course Start Date  
**November 02, 2022**

Last date of registration  
**October 28, 2022**

### BASIC PDP 2022

Imparting professional knowledge to the members is one of the key objectives of the Karachi Tax Bar Association (KTBA). Harnessing this philosophy, KTBA started Professional Development Program (PDP) in the year 2011, which is now entering into its 11th year. The current Executive Committee of the KTBA in pursuit to continue divulging rich professional experience to PDP Participants, is pleased to announce the “**Basic PDP 2022**”.

The PDP classes are conducted by practicing Advocates, Chartered Accountants, Cost and Management Accountants and experienced professionals from the field of taxation, providing consultancy as well as litigation services to their clients. The Program thus provides a solid foundation for Continuous Professional Education for those who are starting their professional career and for those who want to groom themselves to have better understanding of the law and environment of tax department.



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#### For more information

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## COURSE OVERVIEW

This year's course has been designed with a view to broaden the taxation knowledge base of the participants in the areas of direct and indirect taxation as well as to share the knowledge relating to practical aspects.

The Program is planned to be conducted through online / digital as well as in-person. The sessions will be conducted during the period from November 2022 to January 2023 preferably on a weekly basis.

The knowledge of the participants gained from this program will be tested and the top scoring participant will be awarded with a gold medal at the closing ceremony of the program.

## COURSE OUTLINE

### INCOME TAX LAW:

- Basic concepts, Structure of Income Tax Ordinance 2001, Key definitions, Residential status, Charge of Tax, Source and Classification of income, Taxation regimes
- Salary Taxation, Property Income, Business Income, Capital Gain Taxation, Exemptions, Allowances, Tax Credits
- Filing of tax return and Statements of Withholding taxes, Advance Tax
- Audit, Assessments, Monitoring of Withholding taxes; Recovery and Appeals

### SALES TAX & SERVICES TAX LAW:

- Origination of Sales Tax laws, General concepts of Sales Tax, Service Tax (including overview, key definitions, charge of tax, adjustment of input tax), POS Registration / Integration
- Registration / Deregistration , Filing of Sales Tax & Service Tax returns, Withholding of Sales Tax & Services Tax
- Audit, Assessment, Recovery and Appeals

### OTHER LAWS:

- Incorporation of a Company and prescribed filings under the Companies Act, 2017

## WHO SHOULD ATTEND?

The course outline has been carefully designed for the benefit of **entry level** tax professionals. It will also be very useful for those individuals who have joined the Industry and wish to revise and refresh their **tax concepts** as well to gain more knowledge in the areas which are increasingly becoming critical day by day with the development and recent changes in tax laws.

## PROGRAM CONDITIONS

- Duration of each session will be approx. 2 hours i.e. 3:00 PM to 5:00 PM preferably on a weekly basis.
- Tentative start date of course will be **November 02, 2022** (subject to confirmation). Last date for registration is **October 28, 2022**.
- Participants will be accommodated on first come first served basis. Priority will be given to Bar Members, their staff and clients.
- Sessions may be called off due to any unavoidable circumstances. Policies and conditions can be modified without any prior notification.
- KTBA Executive Committee reserves its right to modify date / time of session or presenter, if needed.
- Fee is non-refundable.
- Course completion certification will be awarded only to those participants who attend minimum 75% of the sessions.

## REGISTRATION DETAILS

Interested persons please contact Office Manager Mr. Shamsul Abedin Mobile: 0335-307590 not later than October 28, 2022 for confirmation of registrations or any extended help.

**Course Investment**  
**For Members : Rs. 20,000/-**  
**For Non-Members : Rs. 25,000/-**

# Basic Professional Developments Program 2022

## Course Outline & Schedule

Timings 03:00 PM to 05:00 PM

Class	Date	Topics	Speaker
1 <sup>st</sup> PDP Class	02 November (Wednesday)	Income, Total Income, Taxable Income, Sources of Income. Taxation of Resident vis-à-vis Taxation of Non-Resident Normal Tax Regime and Final Taxation Regime.	 Salman Haq
2 <sup>nd</sup> PDP Class	09 November (Wednesday)	Taxation of Salary Income, Rental Income and Capital Gain on Shares and Properties	 Sami Ullah Khan
3 <sup>rd</sup> PDP Class	16 November (Wednesday)	Taxation of Business Income, Tax Expenses, Credits and Rebates & Filing of Annual Tax Return	 Murtaza Qurban
4 <sup>th</sup> PDP Class	23 November (Wednesday)	Income Tax Registration, Sales Tax Registration, Sindh Sales Tax Registration, POS Registration / Integration and Origination of Sales Tax Laws & Deregistration	 Shiraz Khan
5 <sup>th</sup> PDP Class	30 November (Wednesday)	E-Filing of Tax Return and wealth statement for Individual; AOP and Companies, Foreign Income, Foreign Assets, SME Return filing and Maintenance of records	 Razi Ahsan
6 <sup>th</sup> PDP Class	07 December (Wednesday)	Withholding Provisions & Monitoring of Withholding of Taxes	 Asif Zafar
7 <sup>th</sup> PDP Class	14 December (Wednesday)	Concepts of Federal Sales Tax Definitions, Charge of output tax, adjustment of input tax	 Ghazanfar Siddiqui Abbas
	21 December (Wednesday)	Concept of Sales Tax Laws on Services; Definition, Changes of output tax, adjustment of input tax.	
8 <sup>th</sup> PDP Class	28 December (Wednesday)	Filing of Sales Tax and Services Tax returns, Withholding of Sales Tax Service	 Syed Hamza Ahmed Hashmi
09 <sup>th</sup> PDP Class	04 January (Friday)	Audit and Assessment under Income Tax, Federal Sales Tax and Sindh Sales Tax Laws, Time-limitation for audit / assessment under the respective Laws.	 Haris Tufail
10 <sup>th</sup> PDP Class	11 January (Wednesday)	Appeal under Income Tax, Sales Tax and Service Tax.	 Shams Mohiuddin Ansari
11 <sup>th</sup> PDP Class	18 January (Wednesday)	Basic Concept under Corporate Laws, Incorporation of Companies and Annual filings	 Rahat Aziz